

## **Minutes of the Four County Library System Board Meeting**

**June 28, 2019 3:00 p.m.**

**Four County Library System**

**Vestal, NY**

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**Trustees Present:** Alaina Rullo  
Wendy Caldiero  
Jan Orzel  
Robert Gouldin  
Sandy Sheradin

**Excused:** Donna Jones-Wright  
Alice Mahardy  
Carrie Fishner  
Marilyn Kochersperger

**Absent:**

**Others Present:** Steve Bachman, Executive Director  
Sherry Gorman, Administrative Assistant  
Eve Randall, Finance Officer

A.Rullo called the meeting to order at 3:12

### **Public Participation**

There were no public for participation.

### **Minutes**

On the motion of J. Orzel, seconded by W. Caldiero, the board approved the minutes of the May 10, 2019 Board meeting. All in favor.

### **Executive Director:**

Executive Director's report was reviewed.

### **Personnel Action**

On the motion of W. Caldiero, seconded by A. Rullo, the Board accepted the resignation of Dana Farro, Delivery Driver, effective June 6, 2019. All in favor.

On the motion of S. Sheradin, seconded by A. Rullo, the Board approved the hiring of Anthony Dulisse and David Kellam, Delivery Driver, at a rate of \$15.00/hr, effective July 8, 2019. All in favor.

**Financial reports:**

On the motion of W. Caldiero, seconded by S. Sheradin, the Board approved the Bank Reconciliation and the Profit and Loss Statements for June 2019. All in favor.

On the motion of J. Orzel, seconded by B. Gouldin, the Board approved the Budget-to-Actual Reports for June 2019. All in favor.

On the motion of B. Gouldin, seconded by S. Sheradin, the Board approved the Procedural Resolutions. All in favor.

**Committee Reports:**

**A. Governance Committee: - W. Caldiero (Chair) No report**

On the motion of S. Sheradin, seconded by B. Gouldin, Election of Officers were approved by the Board. All in favor.

Slate of Officers:

- President Alaina Rullo
- Vice President Donna Jones-Wright
- Treasurer Jan Orzel
- Assistant Treasurer Wendy Caldiero
- Secretary Marilyn Kochersperger

**B. Finance Committee: - S. Sheradin (Chair) No Report**

**C. Executive Committee: - A. Rullo (Chair) No report**

**D. Personnel Committee: - W. Caldiero (Chair) No report**

On the motion of B. Gouldin, seconded by J. Orzel the Board approved the revisions of Personnel Policies #100, #101 and #102. All in favor

**E. Central Library Advisory - M. Kochersperger No report  
Committee (CLAC)**

On the motion of W. Caldiero, seconded by J. Orzel Executive Session was called at 3:17 to discuss the medical, financial, credit or employment history of a particular person.

On the motion of W. Caldiero, seconded by S. Sheradin Executive Session was closed at 3:24.

**NEW BUSINESS**

**OTHER**

Conflict of Interest forms were signed and collected along with the Oath of Office forms.

**10. MEETING DATES FOR 2019**

<b>DATE</b>	<b>DAY</b>	<b>TYPE</b>	<b>TIME</b>	<b>LOCATION</b>
<del>January 25, 2019</del>	<del>Friday</del>	<del>Regular</del>	<del>2:00</del>	<del>Wm. B. Ogden Free Library, Walton</del>
<del>March 25, 2019</del>	<del>Monday</del>	<del>Regular</del>	<del>1:00</del>	<del>Huntington Mem. Library, Oneonta</del>
<del>May 10, 2019</del>	<del>Friday</del>	<del>Regular</del>	<del>12:00</del>	<del>Afton Free Library</del>
<del>June 3, 2019</del>	<del>Monday</del>	<del>Annual Dinner Meeting</del>	<del>6:00</del>	<del>TBD</del>
<del>June 20, 2019</del>	<del>Thursday</del>	<del>Organizational</del>	<del>6:30</del>	<del>Four County Library System</del>
<del>September 23, 2019</del>	<del>Monday</del>	<del>Regular</del>	<del>6:00</del>	<del>Oxford Memorial Library</del>
<del>November 20, 2019</del>	<del>Wednesday</del>	<del>Regular</del>	<del>2:00</del>	<del>M. Wilcox Mem. Library, Whitney Pt.</del>

On the motion of J. Orzel, seconded by W. Caldiero, the Board adjourned the meeting at 3:34 pm. All in favor.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Secretary