

Minutes of the Four County Library System Board Meeting
September 23, 2019 6:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: Alaina Rullo
Wendy Caldiero
Jan Orzel
Robert Gouldin
Marilyn Kochersperger
Alice Mahardy

Excused: Donna Jones-Wright
Sandy Sheradin
Carrie Fishner

Absent:

Others Present: Steve Bachman, Executive Director
Sherry Gorman, Administrative Assistant
Eve Randall, Finance Officer

The meeting was called to order at 6:02

Public Participation

There was no public for participation.

Minutes

On the motion of J. Orzel, seconded by B. Gouldin, the board approved the minutes of the June 28, 2019 Board meeting. All in favor.

Executive Director:

Executive Director's report was reviewed.

Personnel Action

On the motion of J. Orzel, seconded by W. Caldiero, the Board approved the termination of Anthony Dulisse, Delivery Driver, effective September 16, 2019. All in favor.

On the motion of A. Rullo, seconded by J. Orzel, the Board approved the hiring of Michael Niederritter, Delivery Driver, at a rate of \$15.00/hr, effective September 18, 2019. All in favor.

Financial reports:

On the motion of W. Caldiero, seconded by B. Gouldin, the Board approved the Bank Reconciliation Statements for June, July and August 2019. All in favor.

On the motion of B. Gouldin, seconded by J. Orzel, the Board approved the Income Statements (**Profit & Loss**) for June 2019. All in favor.

On the motion of J. Orzel, seconded by B. Gouldin, the Board approved the Income Statements (**Profit & Loss**) for July and August 2019. All in favor.

On the motion of B. Gouldin, seconded by J. Orzel, the Board approved the Budget-to-Actual Reports for June 2019. All in favor.

On the motion of J.Orzel, seconded by A. Mahardy, the Board approved the Budget-to-Actual Reports for July 2019. All in favor.

On the motion of W. Caldiero, seconded by B. Gouldin the Board approved the Budget-to-Actual Reports for August 2019. All in favor.

On the motion of M. Kochersperger, seconded by W. Caldiero the Board referred the 2020 Draft Budget to the Finance committee for review. All in favor.

Committee Reports:

- A. **Governance Committee:** - **W. Caldiero (Chair)** No report
- B. **Finance Committee:** - **S. Sheradin (Chair)** No Report
- C. **Executive Committee:** - **A. Rullo (Chair)** No report
- D. **Personnel Committee:** - **W. Caldiero (Chair)** No report
- E. **Central Library Advisory Committee (CLAC)** - **M. Kochersperger**
CLAC meeting to be rescheduled.

NEW BUSINESS

On the motion of J. Orzel, seconded by W. Caldiero, the Board approved the NYS Construction Aid Applications submitted.

OTHER

10. MEETING DATES FOR 2019

| DATE | DAY | TYPE | TIME | LOCATION |
|--------------------|------------|-----------------------|-------------|-------------------------------------|
| January 25, 2019 | Friday | Regular | 2:00 | Wm. B. Ogden Free Library, Walton |
| March 25, 2019 | Monday | Regular | 1:00 | Huntington Mem. Library, Oneonta |
| May 10, 2019 | Friday | Regular | 12:00 | Afton Free Library |
| June 3, 2019 | Monday | Annual Dinner Meeting | 6:00 | TBD |
| June 20, 2019 | Thursday | Organizational | 6:30 | Four County Library System |
| September 23, 2019 | Monday | Regular | 6:00 | Oxford Memorial Library |
| November 20, 2019 | Wednesday | Regular | 2:00 | M. Wilcox Mem. Library, Whitney Pt. |

11. TENTATIVE DATES FOR 2020

| DATE | DAY | TYPE | TIME | LOCATION |
|--------------------|------------|-----------------------|-------------|--|
| January 24, 2020 | Friday | Regular | 2:00 | Huntington Mem. Library, Oneonta |
| March 23, 2020 | Monday | Regular | 1:00 | Wm. B. Ogden Free Library, Walton |
| May 15, 2020 | Friday | Regular | 12:00 | Afton Free Library |
| June 1, 2020 | Monday | Annual Dinner Meeting | 6:00 | Silo Greene, NY |
| June 18, 2020 | Thursday | Organizational | 6:30 | Four County Library System |
| September 21, 2020 | Monday | Regular | 6:00 | Guernsey Memorial Library, Norwich, NY |
| November 18, 2020 | Wednesday | Regular | 2:00 | M. Wilcox Mem. Library, Whitney Pt. |

On the motion of J. Orzel, seconded by W. Caldiero, the Board adjourned the meeting at 6:53 pm. All in favor.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Secretary