

Minutes of the Four County Library System Board Meeting

January 24, 2020 2:00 p.m.

Four County Library System
Vestal, NY

Trustees Present: Alaina Rullo
Donna Jones-Wright
Wendy Caldiero
Jan Orzel
Sandy Sheradin
Alice Mahardy
Marilyn Kochersperger
Carrie Fishner

Excused: Robert Gouldin

Absent:

Others Present: Steve Bachman, Executive Director
Sherry Gorman, Administrative Assistant
JoEllen Dorak-Tarcha, Finance Officer

The meeting was called to order at 2:01

Public Participation

There was no public for participation.

Minutes

On the motion of J. Orzel, seconded by S. Sheradin, the board approved the minutes of the January 24, 2020 Board meeting. All in favor.

Executive Director:

Executive Director's report was reviewed.

Personnel Action:

On the motion of C. Fishner, seconded by S. Sheradin, the board approved the termination of David Kellam delivery driver effective January 23, 2020. All in favor.

Financial reports:

On the motion of W. Caldiero, seconded by M Kochersperger, the Board approved the Bank Reconciliation Statements for November and December 2019. All in favor.

On the motion of J. Orzel, seconded by S. Sheradin, the Board approved the Income Statements (**Profit & Loss**) for November and December 2019. All in favor.

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board approved the Budget-to-Actual Reports for November and December 2019. All in favor.

On the motion of S. Sheradin, seconded by C. Fishner the Board approved the 2020 Budget. All in favor.

On the motion of W. Caldiero, seconded by J. Orzel the Board approved year end budget transfers. All in favor.

Committee Reports:

- | | | | |
|-----------|--|---|-----------|
| A. | Governance Committee: | - W. Caldiero (Chair) | |
| | | Evaluations will be sent out soon. | |
| | | Committee is still looking for a new Trustee for Delaware County. | |
| B. | Finance Committee: | - S. Sheradin (Chair) | No Report |
| C. | Executive Committee: | - A. Rullo (Chair) | No report |
| D. | Personnel Committee: | - W. Caldiero (Chair) | No report |
| E. | Central Library Advisory Committee (CLAC) | - M. Kochersperger | No report |

NEW BUSINESS

On the motion of D. Jones-Wright, seconded by M. Kochersperger, the Board approved the Revised Construction Aid Program Guidelines. All in favor.

On the motion of W. Caldiero, seconded by C. Fishner, the Board approved the Revised Circuit Letters of Agreement: Large Print, Video and Audio. All in favor.

OTHER

MEETING DATES FOR 2020

DATE	DAY	TYPE	TIME	LOCATION
January 24, 2020	Friday	Regular	2:00	Huntington Mem. Library, Oneonta
March 23, 2020	Monday	Regular	1:00	Wm. B. Ogden Free Library, Walton
May 15, 2020	Friday	Regular	12:00	Afton Free Library
June 1, 2020	Monday	Annual Dinner Meeting	6:00	Silo Greene, NY
June 18, 2020	Thursday	Organizational	6:30	Four County Library System
September 21, 2020	Monday	Regular	6:00	Guernsey Memorial Library, Norwich, NY
November 18, 2020	Wednesday	Regular	2:00	M. Wilcox Mem. Library, Whitney Pt.

On the motion of W. Caldiero, seconded by S. Sheradin, the Board adjourned the meeting at 2:58 pm. All in favor.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Secretary