

Minutes of the Four County Library System Board Meeting

May 15, 2020 12:00 p.m.

Four County Library System

Vestal, NY

Via: Go To Meeting

Trustees Present: Alaina Rullo
Donna Jones-Wright
Wendy Caldiero
Jan Orzel
Sandy Sheradin
Alice Mahardy
Marilyn Kochersperger
Robert Gouldin
Carrie Fishner

Excused:

Absent:

Others Present: Steve Bachman, Executive Director
Sherry Gorman, Administrative Assistant
JoEllen Dorak-Tarcha, Finance Officer

The meeting was called to order at 12:03

Public Participation

Anna Schlernitzauer from Smyrna was present to observe.

Minutes

On the motion of S. Sheradin, seconded by M.Kochersperger, the board approved the minutes of the March 23, 2020, Board meeting. All in favor.

Executive Director:

S. Bachman referenced what an interesting time the world is in due to the Covid-19 Virus, Libraries are closed along with so many other businesses. When our member Libraries begin to open it will be curb pickup only.

Executive Director's report was reviewed.

Personnel Action:

On the motion of M. Kochersperger, seconded by, J. Orzel the board excepted Mike Niederritters resignation of delivery driver effective April 27, 2020. All in favor.

Financial reports:

On the motion of W. Caldiero, seconded by R. Gouldin, the Board approved the Bank Reconciliation Statements for March and April 2020. All in favor.

On the motion of J. Orzel, seconded by W. Caldiero, the Board approved the Income Statements (**Profit & Loss**) for March and April 2020. All in favor.

On the motion of M. Kochersperger, seconded, B. Gouldin, the Board approved the Budget-to-Actual Reports for March and April 2020. All in favor.

On the motion of J. Orzel, seconded by C. Fishner, the board approved the 2019 Four County Library System Audit. All in favor.

Committee Reports:

- A. **Governance Committee:** - **W. Caldiero (Chair)**
Committee may possibly have a new Trustee for Delaware County.
- B. **Finance Committee:** - **S. Sheradin (Chair)** No Report
- C. **Executive Committee:** - **A. Rullo (Chair)** No report
- D. **Personnel Committee:** - **W. Caldiero (Chair)** No report
- E. **Central Library Advisory Committee (CLAC)** - **M. Kochersperger** No report

NEW BUSINESS

On the motion of S. Sheradin, seconded by M.Kochersperger, the board approved the Board Resolutions. All in favor.

On the motion of W. Caldiero, seconded by B. Gouldin, the Board approved the Broome County Public Library Envision Ware software program. All in favor.

OTHER

MEETING DATES FOR 2020

DATE	DAY	TYPE	TIME	LOCATION
January 24, 2020	Friday	Regular	2:00	Huntington Mem. Library, Oneonta
March 23, 2020	Monday	Regular	1:00	Wm. B. Ogden Free Library, Walton
May 15, 2020	Friday	Regular	12:00	Afton Free Library
June 1, 2020	Monday	Annual Dinner Meeting	6:00 Changed to 4PM	Silo Greene, NY Via Go To Meeting
June 18, 2020	Thursday	Organizational	6:30	Four County Library System
September 21, 2020	Monday	Regular	6:00	Guernsey Memorial Library, Norwich, NY
November 18, 2020	Wednesday	Regular	2:00	M.Wilcox Mem. Library, Whitney Pt.

On the motion of W. Caldiero, seconded by J. Orzel the Board adjourned the meeting at 12:49 pm. All in favor.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Secretary