**CONTACTS AT 4CLS**

January 2021

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| Alarm Codes (to report Changes) | | See [Deliveries](#Deliveries) | | |
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| Training | | See [Training](#Training) | | | | | | | |
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| Computer Help Desk | | | See [Automated System](#Automated) | | | | | | | |
| Computer Training | | | See [Training](#Training) | | | | | | | |
| Confidentiality of Library Records | | | See [Library Records](#Records) | | | | | | | |
| Construction | | | See Buildings | | | | | | | |
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| Database Subscrip-tions (Research Center, NOVELny, etc.) | Information | | Brian Lee | [BLee@4cls.org](mailto:BLee@4cls.org) | | | | | | Ext. 304 |
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| Disabled, Services to | | | See [Outreach Services](#Outreach) | | | | | | | |
| Donations (materials, gift books, etc.) | | | See [Cataloging](#Cataloging) | | | | | | | |
| Download  Zone (audiobooks & eBooks) | Information | | Megan Biddle | [MBiddle@4cls.org](mailto:MBiddle@4cls.org) | | | | | | Ext. 360 |
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| Going to the Voters | | | See Ballot Initiatives | | | | | | | |

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| Websites | See [Websites](#Websites) | | |
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| Minimum Standards, NY State | | | | Steve Bachman | | | [SBachman@4cls.org](mailto:SBachman@4cls.org) | | | Ext. 301 |
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| Online Contracts | | | | See [Automated System](#Automated) | | | | | | |
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| Books, Audiovisual, etc. | | See [Acquisitions](#Acquisitions) | | | | | | |
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| Rural Underserved, Services to | | | | See [Outreach Services](#Outreach) | | | | | | |
| Rush Processing | | | | See [Cataloging](#Cataloging) | | | | | | |
| Salmon Slips | | | | See Ordering, Routing Slips | | | | | | |
| School District Libraries | | | | See [Charters, Library](#Charters) | | | | | | |
| Serials Control | | | | See [Automated System](#Automated) | | | | | | |
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