

Directors Call Notes – 2/18/2021

Post Cluster Planning – Last year, when New York State developed their Cluster Action Initiative to address covid hotspots in the state by assigning color-coded clusters with additional restrictions, 4CLS responded by developing a Cluster Action Plan. That plan called for certain measures to be taken should a cluster be declared within the 4cls region.

At some point late in 2020, New York State abandoned the cluster model without any notification. Numbers increased after the holidays and no clusters were declared. Since the basis for the 4CLS plan is no longer applicable, a different measure needed to be developed.

The 4CLS Steering Committee recommends that libraries monitor the new daily cases and the 14 day average for new cases by 100K population. These figures are helpfully compiled on a by-county basis by the New York Times. The committee further recommends that libraries pay particular attention to the trend line and respond to any sharp increase by with a careful examination of library operations. A more complete statement will be sent soon.

Direct Map Links:

Broome County - <https://www.nytimes.com/interactive/2021/us/broome-new-york-covid-cases.html>

Chenango County - <https://www.nytimes.com/interactive/2021/us/chenango-new-york-covid-cases.html>

Delaware County - <https://www.nytimes.com/interactive/2021/us/delaware-new-york-covid-cases.html>

Otsego County - <https://www.nytimes.com/interactive/2021/us/otsego-new-york-covid-cases.html>

Trustee Training – A series of trustee training webinars will run in March on 3 consecutive Wednesdays. Programs include a basic overview, a focus on financial responsibilities, and a focus on legal basics. The webinars will be recorded. Registration is required. Registration links are available on the [Events page on the Intranet](#).

Plan of Service/ Long Range Planning – 4CLS plans to focus on strategic planning in April. We will revive the community based planning initiative that was planned for 2020. We will also use some of the same strategies for working on 4CLS's next Plan of Service. The goal is to get a number of libraries to work through the process together. More information to follow.

Pockets – When 4CLS's current supply of pockets is depleted, we will no longer add them to new items. When that occurs, 4CLS will send the labels with the items and libraries can decide where they wish to attach them. We are investigating how to proceed with circuit items.

Construction – A lot of libraries have completed or are undertaking construction projects. Including:

- Oxford – adding solar panels and a charging station for cars
- Oneonta – making improvements to the park
- South New Berlin – adding an addition

- Bovina – Lifting the floor, renovating the basement, adding a lift
- Andes – Major renovation
- Worcester – Added air conditioning
- BCPL – Painting and replacing old carpets with flooring
- Whitney Point – Pulling up carpet and refinishing floors
- Richfield Springs – Replacing historic windows

I can't wait to see them all!!

Other quick bits:

- Newsletter! – Send items to Steve by Monday for inclusion
- Annual Report Q & A – 2/25 at 3 PM via GoToMeeting (no agenda – bring your questions)
- Send corrected hours information to Brian Lee at BLee@4cls.org
 - We're reporting this info to the state on a monthly basis
- For Otsego County – Book recycling bins back out at transfer station
- Book sales are starting back up again
 - Several libraries also using [Better World Books](#)

Next meeting – March 25 at 3 PM